INTI International University & Colleges™
MALAYSIA

APPLICATION FORM - International Students

Instructions to complete the application form : **Please write in BLOCK LETTERS (in BLACK or BLUE ink only)**.
Please attach :

- ☐ Two (2) photocopy of passport (the entire booklet inclusive of all blank pages)
  (Passport should have at least 18 months validity / Indonesia Student: 30 months validity)
- ☐ Six (6) passport-sized photographs with white background (size: width 3.5cm x height 4.5cm)
- ☐ Two (2) Certified true copies of all academic qualifications (in English translation)
- ☐ Two (2) Certified true copies of English Language Proficiency (if applicable)
  - ☐ IELTS ☐ TOEFL ☐ Others: _____
- ☐ Pre-arrival medical examination report
- ☐ Medical Examination Report / Lab Report (if applicable)
- ☐ No Objection Certificate (NOC) & Eligibility Letter (only applicable for students from Sudan & Iran)
- ☐ One (1) copy of Yellow Vaccination Card (applicable for students from yellow fever endemic areas (e.g. Africa, Central & South America))
- ☐ One (1) copy of Verification Report for academic certificates (translated into English and only applicable for students from China)
- ☐ Release Letter / Visa cancelation page (only applicable for Transfer Students)
- ☐ Other supporting documents for your application (where necessary)
- ☐ Accommodation form

Passport size photograph

For Office use only Student ID

1. Personal Details

Salutation ☐ Mr. ☐ Ms. ☐ Mrs. ☐ Others _____ (please specify)

First Name _____ Last Name (Family Name) _____

Full name (as per in passport)

Date of Birth D D / M M / Y Y Y Y

Nationality

Passport No.

Date of Issue D D / M M / Y Y Y Y Date of Expiry D D / M M / Y Y Y Y

Passport Issued by Country

Gender ☐ Male ☐ Female

Marital Status ☐ Single ☐ Married ☐ Others _____ (please specify)

Religion ☐ Buddhist ☐ Christian ☐ Hindu ☐ Muslim ☐ Others _____ (please specify)

Mobile No.

Telephone No. (Country Code)-(number)

E-mail Address

2. Permanent Address

Address

City / Town Post Code

State / Province Country

2A. Mailing Address

☐ Please tick if your mailing address is the same as your permanent address

Complete the section below if your mailing address is different from your permanent address.

Address

City / Town Post Code

State / Province Country

3. Last Academic Qualification

School / College / University

City / Town

State / Province Country

Highest qualification obtained Year

Results ☐ Actual ☐ Forecast ☐ Others _____ (please specify)

English Qualification ☐ IELTS ☐ TOEFL ☐ Others _____ (please specify) Score _____ (please specify) Year Taken _____ (please specify)

4. Immigration Pass Information

Are you holding any type of Malaysian Immigration Pass now ? ☐ No ☐ Yes

If yes, please specify type of pass : ☐ Social Visit ☐ Student ☐ Dependant ☐ MM2H ☐ Diplomatic

Immigration Pass Expiry Date : d d / m m / y y

Applicable to students / former students from other institutions in Malaysia only :

Institution : _____ Course : _____ Year / Duration : _____

Applicable to students who need Single Entry Visa (SEV) :

Please advise as to which Malaysian Consulate / Embassy you wish to obtain your SEV to Malaysia : _____ (please specify)

5. Health Information

Do you have any medical condition that need attention ? ☐ No ☐ Yes ☐ Handicapped

If yes, please provide details : _____

If no, I hereby declare that I am physically and mentally fit and there is no other medical condition or disability likely to prevent me or require special attention or care in relation to my study in INTI.

6. Funding

☐ Self Funding ☐ Scholarship _____ (please specify)

☐ Others _____ (please specify)

7. Programme Applied For

Programme Level :

☐ Certificate ☐ Diploma ☐ Foundation / Pre-University ☐ Degree ☐ Master's ☐ PhD / Doctorate

☐ Others _____ (please specify)

Discipline :

☐ Art & Design ☐ Business ☐ Engineering, Technology and Quantity Surveying ☐ Health & Life Sciences ☐ Psychology

☐ Information Technology ☐ Languages ☐ Media and Communication ☐ Hospitality and Culinary Arts ☐ Others

Programme Applied : _____

Campus : ☐ INTI International University ☐ INTI International College Subang

☐ INTI International College Penang ☐ INTI College Sabah

Intake : m m / y y y y

8. Important Notes

NOTICE TO STUDENT OF PRIVACY AND DATA PROTECTION ("this Notice")
NOTIS PERLINDUNGAN DATA DAN PRIVASI PELAJAR ("Notis ini")

1. INTI would like to inform you, as a student of INTI group of companies ("INTI") that in line with the PERSONAL DATA PROTECTION ACT 2010 ("the Act") that came into effect on the 15th of November 2013, INTI is required to ensure all personal data including sensitive data complies with the requirements of the Act. INTI wishes to assure all its students that INTI takes its students' privacy seriously and is committed to the protection of its students' personal information. Each INTI's student therefore acknowledges that prior to signing the application/enrolment form accompanying this Notice, he/she has fully understood the nature and extent of the rights and obligations under this terms and conditions governing enrolment and admission and consequences if he/she fails to comply with the terms and conditions of this notice.
   INTI ingin memaklumkan anda, sebagai pelajar kumpulan INTI ("INTI") yang sejajar dengan AKTA PERLINDUNGAN DATA PERIBADI 2010 ("Akta") berkuatkuasa pada 15 November 2013, INTI dikehendaki memastikan semua data peribadi termasuk data sensitif mematuhi kehendak-kehendak Akta tersebut. INTI ingin memberi jaminan kepada semua pelajar bahawa INTI memandang serius terhadap privasi dan komited untuk melindungi maklumat peribadi pelajar. Setiap pelajar INTI perlu mengakui sebelum menandatangani borang permohonan / pendaftaran yang mengiringi Notis ini, pelajar telah memahami sepenuhnya hak - hak dan obligasi di bawah terma-terma dan syarat-syarat pendaftaran dan kemasukan dan akibat jika pelajar gagal mematuhi terma dan syarat-syarat Notis ini.
2. Please contact respective INTI campuses for access to your personal data or to notify us of any change in the information you have provided.
   Sila hubungi Kampus INTI untuk mengakses maklumat peribadi atau untuk memaklumkan kami berkenaan sebarang perubahan ke atas maklumat yang telah diberikan.
3. By signing this form, you confirm that you have read, understood the contents and voluntarily completed this form. If you are below 18 years of age, this form must be additionally signed by your parent or guardian.
   Dengan menandatangani borang ini, anda mengesahkan bahawa anda telah membaca, memahami isi kandungan dan telah secara sukarela melengkapkan borang ini. Jika anda berumur kurang dari 18 tahun, borang ini juga perlu ditandatangani oleh ibu bapa atau penjaga anda.

I, a student of INTI have read and I fully understand the policies, terms and conditions governing enrolment, admission, and the nature and effects thereof listed in the application/enrolment form and this Notice. I hereby expressly confirm my agreement to the terms in the application/enrolment form and this Notice. I further undertake to perform all such obligations and/or comply with all terms and conditions set out in the application/enrolment form and this Notice on my part to be performed or complied with. I hereby consent to the processing by INTI of personal data (including sensitive personal data as defined in the Act) about me for the proper purposes of all institutions/companies within INTI in support of this application on the understanding that it may be used for all purposes as listed in the Student handbook and the policies and procedures governing privacy laws within INTI from time to time. I further confirm and consent to the use by the various departments of INTI to use my personal data/information, including without limitation my email, phone number, address and other relevant personal information strictly to achieve the following purposes:-

(a) for INTI to send reminders to me or to my parents/guardian on any outstanding payments, failure to settle outstanding and refunds of deposits and over payments and for any and all other matters relating to the payment of my fees;
(b) for INTI to send to the various scholarship bodies such as PTPTN, all information required and or requested for in support of my application for scholarship;
(c) for INTI to disclose to the relevant government bodies such other information as may be required by such government bodies from time to time;
(d) for INTI to disclose my examination results to my parents/guardian; and
(e) for INTI to store my personal data in a server within Malaysia or outside Malaysia.

Saya, pelajar INTI, telah membaca dan saya memahami sepenuhnya dasar-dasar, terma-terma dan syarat-syarat pendaftaran, kemasukan, dan sifat dan kesan daripadanya yang disenaraikan di dalam borang permohonan / pendaftaran dan Notis ini. Saya dengan ini mengesahkan persetujuan saya kepada terma-terma di dalam borang permohonan / pendaftaran dan Notis ini. Saya seterusnya bersetuju untuk melaksanakan semua obligasi dan / atau mematuhi semua terma dan syarat yang ditetapkan di dalam borang permohonan / pendaftaran dan Notis ini di pihak saya yang hendaklah dilaksanakan atau dipatuhi. Saya dengan ini bersetuju dengan pemprosesan data peribadi (termasuk data peribadi sensitif seperti yang ditakrifkan dalam Akta) oleh INTI yang berkenaan dengan saya untuk tujuan yang betul di semua institusi / syarikat di bawah INTI dalam menyokong permohonan ini dengan pemahaman bahawa ia boleh digunakan untuk semua tujuan seperti yang disenaraikan dalam buku panduan pelajar dan dasar-dasar dan tatacara yang mengawal undang-undang privasi INTI dari semasa ke semasa. Saya mengesahkan dan bersetuju dengan penggunaan oleh pelbagai jabatan INTI untuk menggunakan data / maklumat peribadi saya tanpa had termasuklah akses kepada alamat e-mel, nombor telefon, alamat tempat tinggal dan maklumat peribadi lain yang berkaitan dengan tujuan berikut: -

(a) Untuk INTI menghantar peringatan kepada saya atau kepada ibu bapa / penjaga saya berkenaan mana-mana bayaran yang belum dijelaskan, kegagalan untuk menyelesaikan bayaran tertunggak dan bayaran balik deposit dan pembayaran lebihan dan semua perkara lain yang berkaitan dengan pembayaran yuran saya;
(b) Untuk INTI menghantar kepada badan-badan biasiswa seperti PTPTN, semua maklumat yang diperlukan dan / atau diminta untuk menyokong permohonan saya untuk biasiswa.
(c) Untuk INTI mendedahkan kepada badan-badan kerajaan yang berkaitan maklumat lain sebagaimana yang dikehendaki oleh badan-badan kerajaan itu dari semasa ke semasa;
(d) Untuk INTI mendedahkan keputusan peperiksaan saya kepada ibu bapa / penjaga saya.
(e) Untuk INTI menyimpan data peribadi saya didalam pelayan di Malaysia mahupun di luar negara.

By submitting this Application Form and/or using the Online Enrolment Portal, I hereby agree that INTI may collect, obtain, store and process my personal data that I have provided for the purpose of administration, management, assessment, receiving updates, news, promotional, marketing mails or materials from INTI including disclosing information relating to my academic and/or finance records to my parents and/or guardian. I hereby give my consent to INTI to also disclose my personal data to the relevant governmental authorities or third parties where required by law or for legal purposes. In addition, my personal data may be transferred to any company within INTI which may involve sending my data to location outside Malaysia. For avoidance of doubt, Personal Data includes all data defined within the Personal Data Protection Act 2010 including all the data I had disclosed to INTI in this Form.

By attending campus organized events, I hereby consent to the use of my photograph, voice, likeness, and image in any broadcasts of this event and in subsequent productions drawn from video or audio recordings of the respective event. The photographs and recordings may be published or broadcasted in the official INTI and affiliates' publications and in publicity materials, including the INTI and affiliates' websites and social media. All recordings, articles, quotes, photographs, films, audio or video and/or any reproductions of same in any form, are the property of INTI. INTI, its affiliates, employees, representatives and agents are released from any and all claims, demands, costs and liability that may arise from the use of these interviews, recordings, photographs, videotapes or films, and/or any reproductions of same in any form, as described above, arising out of being interviewed, recorded, photographed, videotaped or filmed.

Dengan menyerahkan Borang Permohonan ini dan/atau menggunakan Portal Pendaftaran Dalam Talian, saya bersetuju bahawa INTI dibenarkan mengumpul, mendapatkan, menyimpan dan memproses data peribadi yang diberikan oleh saya di dalam Borang ini bagi tujuan pentadbiran, pengurusan, penilaian, penerimaan maklumat terkini, berita, promosi, surat pemasaran atau bahan-bahan daripada INTI termasuk mendedahkan maklumat yang berkaitan dengan rekod akademik dan/atau kewangan saya kepada ibu bapa dan/atau penjaga saya. Saya juga membenarkan INTI untuk berkongsi data peribadi saya dengan pihak berkuasa kerajaan yang relevan atau pihak ketiga yang dikehendaki oleh undang-undang atau bagi tujuan perundangan. Selain itu, data peribadi saya juga, boleh dipindahkan ke mana-mana syarikat di bawah INTI yang boleh melibatkan penghantaran data saya ke lokasi luar Malaysia. Untuk mengelakkan sebarang kekeliruan, Data Peribadi melibatkan semua data yang didefinisikan di bawah Akta Perlindungan Data Peribadi 2010, termasuk semua data yang saya kongsikan kepada INTI di dalam Borang Permohonan ini.

Dengan menghadiri acara yang dikelolakan oleh pihak kampus, saya membenarkan penggunaan gambar, suara, persamaan dan imej saya dalam sebarang penyiaran acara ini dan produksi berikutnya yang diambil daripada rakaman video dan audio acara tersebut. Gambar dan rakaman mungkin diterbitkan atau disiarkan di dalam penerbitan rasmi INTI dan sekutunya serta digunakan di dalam bahan publisiti, termasuk media social dan laman web INTI dan sekutunya. Semua rakaman, artikel, petikan kata-kata, gambar, filem, audio atau video dan/atau sebarang produksi semula bahan yang sama dalam sebarang bentuk adalah milik INTI. INTI, sekutunya, pekerja, wakil dan ejen tidak akan bertanggungjawab daripada sebarang atau semua tuntutan, permintaan, kos dan liabiliti yang mungkin timbul daripada penggunaan temuramah, rakaman, gambar, video atau filem, dan/atau sebarang produksi semula dalam sebarang bentuk, seperti yang dinyatakan di atas, yang timbul daripada ditemuramah, dirakam, diambil gambar, divideokan atau difilemkan.

Date / *Tarikh*

d	d	/	m	m	/	y	y

Signature / *Tandatangan*

Signature by Parent / Guardian
Tandatangan oleh Ibu bapa / Penjaga

9. Terms and Conditions For Enrolment

1. All international students are required to pay an advanced tuition fee (equivalent to the 1st semester tuition fee and other miscellaneous fees), as a "Prepaid Fee" to secure your enrolment before the original approval letter is sent.
2. For subsequent semester / term, full settlement of semester / term fees is required upon enrolment or by the start date of semester / term.
3. All payments are to be made in the form of bank draft, crossed cheque, telegraphic transfer or internet banking to relevant Payee Name and bank account of INTI listed in the Application Form.
4. Fees paid are not refundable except in the circumstances set out below and provided that a request in writing for such refund is made to Finance:
   (i) Application and EMGS fees are neither refundable nor transferable.
   (ii) Subject to paragraph (i) above, if student withdraws from a programme before the commencement date of the semester / term, the refund of the prepaid fee would be considered and subject to approval.
   (iii) Subject to paragraph (i) above, if a student was refused a visa, the student will be eligible for a refund of prepaid fee paid by the student to INTI for the purpose of the student undertaking the programme if evidence is provided by the student that the student was refused an appropriate visa and that refusal caused the student to fail to commence the programme on the commencement date of the programme.
   (iv) Subject to paragraph (i) above, if a student fails health screening test, Registration Fee and General Admin Fee are not refundable but the student is eligible for a pro-rated refund of tuition fees paid.
   The pro-rated refund of fees will be computed based on the number of weeks that has elapsed from the date of commencement of the semester / term to the date of the student's official notification to the Head of Programme and proportionate to the total number of weeks of the relevant semester / term. Refundable deposits will be refunded less any sums due to INTI, if any.
5. All payment of refunds shall be made payable to the name of the parent / guardian / sponsor (if applicable), as specified in the Application Form.
6. All refunds whether of fees, deposits or any other payments shall be free of interest and shall be subject to the right of set-off by INTI against any fees or whatsoever payments due and owing to INTI.
7. All claims for refund of any moneys (whether fees, deposits or any other payments) shall be made within two (2) years from the date the particular student ceases to be a student of INTI, failing which the student is deemed to duly authorize INTI to transfer the said monies to 'INTI Alumni of Malaysia', a society registered under Societies Act 1966. The Student shall thereafter have no claim in respect of such monies.
8. There shall be no refund (save and except refundable deposits) if a student is expelled from INTI due to academic misconduct or disciplinary behaviour.
9. For all semesters / terms, all fees must be fully paid by the start date of semester / term. A late payment charge of Ringgit Malaysia Three Hundred (RM300) will be imposed commencing from the second week of the semester / term. INTI reserves the right to review the status of the student and to take such necessary action as it deems fit, including but not limited to the deregistration of subjects enrolled (auto drop), barring the student from classes and facilities, suspension, withholding of all examination results, certificates and records of the student.
10. All fees are subject to annual revision.
11. INTI reserves the right not to open a class.
12. You are required to sit for an English Placement Test (EPT) to assess your English proficiency level. If you fail the test, you are required to enroll in the Intensive English Programme (IEP). If you pass the EPT, you may enroll for programme provided you have met all other English requirements as set by the Ministry of Higher Education, Malaysia at that time.

INDEMNITY

1. The Student acknowledges that INTI International University & Colleges ("INTI") has made available on-campus accommodation that meets all the safety, security, and welfare standards as determined by INTI.
2. The Student acknowledges that his/her decision to reside in alternative accommodation is voluntary, independent, and undertaken entirely at the Student's own risk, with the Student being solely responsible for all matters relating thereto, including without limitation to securing, negotiating, maintaining, paying for, and ensuring the suitability and legal compliance of such accommodation, and the Student hereby assumes full responsibility and all risks for personal safety, welfare, and property, and for any loss, damage, injury, death, or any other inconvenience suffered by themselves or third parties in connection therewith. The Student also acknowledges that INTI has no duty or obligation to inspect, approve, monitor, or provide support services in relation thereto.
3. Accordingly, INTI, its officers, employees, and affiliates shall not be liable, whether directly or indirectly, for any claim, demand, action, proceeding, liability, loss, damage, cost, expense, or inconvenience of any nature whatsoever arising from or connected with the Student's alternative accommodation, including but not limited to personal injury, theft, property damage, harassment, or other harm. Such indemnity shall remain in force throughout the Student's tenure as a student of INTI as determined by INTI and shall bind the Student and the Student's heirs, executors, administrators, and assigns.
4. The Student undertakes to provide INTI with current particulars of their alternative accommodation, notify INTI forthwith of any changes thereto.

10. Declaration and Agreement by Applicant

I declare that the information provided by me in this application form is true and correct.

I acknowledge and agree :-

(a) That INTI reserves the right to vary or reserve any decision regarding admission or enrollment made on the basis of incorrect or incomplete information given by me.
(b) To abide by all academic, administrative and examination rules and regulations of the programme and to uphold the integrity and good name of INTI at all times.
(c) INTI shall have absolute right as it deems fit to defer, close or not to commence any module or programme; and to review, change and update subject curriculum in any programme.
(d) To abide by the INTI Code of Honour, as outlined in the General Rules and Regulations in the relevant INTI Student Handbook.
(e) The personal data I have provided in this form will be used by or on behalf of INTI to send me further details, including its events, academic programmes and marketing information.
(f) My personal data may be additionally shared from time to time with INTI's appointed third party agents.
(g) That I may contact respective INTI campuses for access to my personal data or to notify you of any change in the information I have provided.
(h) By signing this form, I confirm that I have read, understood the contents and voluntarily completed this form.
(i) And I hereby declare that I am physically and mentally fit and there is no other medical condition or disability likely to prevent me or require special attention or care in relation to my study at INTI.

Conditional Admission

I understand that I shall only be offered conditional admission if I apply with forecast results, and if my official results fall short of the entry requirements, then I must either withdraw from the programme or enroll in a programme with lower entry requirements.

Name of Applicant : _____ Signature of Applicant : ☐

Date : _____

11. Declaration by Parent / Guardian / Sponsor

Name of parent / guardian / sponsor ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

Passport No. ☐☐☐☐☐☐☐☐☐☐☐☐☐☐

Relationship ☐ Father ☐ Mother ☐ Guardian ☐ Others _____ (please specify)

Telephone No. (Country Code)-(number) ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

Mobile No. ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

E-mail Address ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

Signature of Parent / Guardian / Sponsor

_____ Date : _____

INTI INTERNATIONAL UNIVERSITY & COLLEGES



INTI INTERNATIONAL UNIVERSITY


INTI INTERNATIONAL COLLEGE SUBANG


INTI INTERNATIONAL COLLEGE PENANG



INTI COLLEGE SABAH

INTI INTERNATIONAL UNIVERSITY DU022(N)
Persiaran Perdana BBN, Putra Nilai, Bandar Baru Nilai,
71800 Nilai, Negeri Sembilan
Tel: 06-798 2000

OTHER CAMPUSES

INTI INTERNATIONAL COLLEGE SUBANG DK249-01(B)
No.3, Jalan SS 15/8, Lot 29, 31, 33, 67, 69, 71, Jalan SS15/8A,
No.1, Jalan Subang Utama, 47500 Subang Jaya, Selangor
Tel: 03-5623 2800

INTI INTERNATIONAL COLLEGE PENANG DK249-02(P)
1-Z, Lebuh Bukit Jambul, 11900 Bayan Lepas, Pulau Pinang
Tel: 04-631 0138

INTI COLLEGE SABAH DK249-03(S)
Batu 2.5, Jalan Tuaran, 88450 Kota Kinabalu, Sabah
Tel: 088-489 111

INTI International University & Colleges™
MALAYSIA

Bank Account details of respective INTI campuses

All payments are to be made through crossed cheque or banking transfer to Payee Name and bank account of INTI as stated below :

Campus	Payee Name / Cheque Payable to	Bank Account Details
INTI INTERNATIONAL UNIVERSITY Persiaran Perdana BBN, Putra Nilai, Bandar Baru Nilai, 71800 Nilai, Negeri Sembilan, Malaysia. Tel (+606) 798 2000 Fax (+606) 799 7536	INTI International Education Sdn Bhd	**HSBC Bank Malaysia Berhad** Account No: 351 418702 101 Swift code: HBMBMYKL
INTI INTERNATIONAL COLLEGE SUBANG No.3, Jalan SS 15/8, Lot 29, 31, 33, 67, 69, 71, Jalan SS15/8A, No.1, Jalan Subang Utama, 47500 Subang Jaya, Selangor, Malaysia. Tel (+603) 5623 2800 Fax (+603) 5633 4350	INTI Instruments (M) Sdn Bhd	**HSBC Bank Malaysia Berhad** Account No: 105 154371 101 Swift code: HBMBMYKL
INTI INTERNATIONAL COLLEGE PENANG 1-Z, Lebuh Bukit Jambul, 11900 Bayan Lepas, Pulau Pinang, Malaysia. Tel (+604) 631 0138 Fax (+604) 645 7505	INTI International College Penang Sdn Bhd	**HSBC Bank Malaysia Berhad** Account No: 105 154421 101 Swift code: HBMBMYKL
INTI COLLEGE SABAH Batu 2.5, Jalan Tuaran, 88450 Kota Kinabalu, Sabah, Malaysia. Tel (+6088) 489 111 Fax (+6088) 489 144	INTI Kinabalu Sdn Bhd	**HSBC Bank Malaysia Berhad** Account No: 392 047296 101 Swift code: HBMBMYKL

For Office Use Only

Type of Offer :

☐ Full ☐ EPT Required ☐ Conditional : Forecast result / Others _____

Programme Offered : _____

☐ Exemptions _____

_____

Remarks : _____

Authorised Recruitment Agent's Stamp
(If Applicable)

Received By: _____ Approved By: _____

Name: Name:

Date: Date: